



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY COMMISSION FOR
WOMEN**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://LACCW.lacounty.gov>**

Monday, September 12, 2016

10:00 AM

(16-4657)

Attachments: [AUDIO](#)

Present: President Alice S. Petrossian, Vice President Ana Maria Garcia, Treasurer Nancy Cohen Ph.D., Commissioner Carolyn Aoki-Hyatt, Commissioner Maria Calix, Commissioner Karriann Farrell Hinds, Commissioner Gerda Govine Ed.D., Commissioner Barbara Kappos LCSW, Commissioner Imelda Padilla, Commissioner Charlotte Lesser, Commissioner Olivia G. Rodriguez and Commissioner Becky A. Shevlin

Excused: Commissioner Dora de la Rosa,, Commissioner Reiko Duba and Commissioner Lindsay Louie

Call to Order. (16-4356)

President Alice S. Petrossian called the meeting to order at 10:03 a.m.

I. ADMINISTRATIVE MATTERS

- 1. Approval of Minutes for the meeting of August 8, 2016 Minutes.** (16-4357)

On motion of Commissioner Maria Calix, seconded by Commissioner Impelda Padilla, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

2. Discussion and appropriate action regarding the LACCW's 2016-17 Budget. (16-3729)

Treasurer Cohen, Ph.D., provided an overview of the LACCW's 2016-17 Fiscal Year budget. She stated that the current balance is \$80,968.19.

A brief discussion was held regarding how the funds that are allocated to the Committees are to be utilized and the need for written procedures.

Commissioner Hinds requested that President Petrossian appoint members to an Ad-Hoc Committee that will be responsible for writing procedures/ guidelines for the use of the funds by Committees. Commissioners Lesser and Cohen was appointed to the Ad-Hoc funding Committee by President Petrossian.

Staff was instructed to provide a monthly update of the Commission's expenditures to Treasurer Cohen at least one week prior to the CW's regular meeting.

Following discussion, on motion of Commissioner Karriann Farrell Hinds, seconded by Commissioner Charlotte Lesser, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

3. Discussion and appropriate action regarding suspending, for fiscal year 2016-2017 LACCW funding of individual organization donation requests pursuant to the LACCW Trust Fund Budget Criteria and Spending Plan, sections 7-9. (16-4425)

On motion of Commissioner Maria Calix, seconded by Commissioner Karriann Farrell Hinds, this item was approved with the following vote:

Ayes: 11 - President Alice S. Petrossian, Vice President Ana Maria Garcia, Treasurer Nancy Cohen Ph.D., Commissioner Carolyn Aoki-Hyatt, Commissioner Maria Calix, Commissioner Karriann Farrell Hinds, Commissioner Gerda Govine Ed.D., Commissioner Barbara Kappos LCSW, Commissioner Imelda Padilla, Commissioner Charlotte Lesser and Commissioner Becky A. Shevlin

Noes: 1 - Commissioner Olivia G. Rodriguez

Excused: 3 - Commissioner Dora de la Rosa,, Commissioner Reiko Duba and Commissioner Lindsay Louie

4. Discussion and appropriate action regarding the LACCW entering into a Memorandum of Understanding with Mount St. Mary's University, to update the Report on the Status of Women and Girls in Los Angeles County, in an amount not to exceed \$2,500. (16-3726)

On motion of Commissioner Becky A. Shevlin, seconded by Commissioner Maria Calix, unanimously carried, the Commission approved an amount not to exceed \$2,500 from the Commission's Undesignated Funds to update the Report on the Status of Women and Girls in Los Angeles County, prepared by Mount Saint Mary's College.

5. Discussion and appropriate action regarding funds request for the Los Angeles County Commission for Women and the Domestic Violence Council's "Breakfast Briefing", scheduled for February 2017, in an amount not to exceed \$300. (16-3724)

On motion of Commissioner Becky A. Shevlin, seconded by Commissioner Charlotte Lesser, unanimously carried, the Commission approved allocating funds for the Domestic Violence Council's "Breakfast Briefing" in an amount not to exceed \$300.

6. Discussion and appropriate action regarding a grant request in the amount of \$1,500 from the Department of Gender and Women's Studies, California State University at Northridge (CSUN); be co-sponsor of the Phenomenal Women Twelfth Biennial Reception and Awards Fundraiser, scheduled to be held on Saturday, October 22, 2016.

- Breny Mendoza, Chair, Department of Gender and Women's Studies (16-4477)

Ms. Breny Mendoza, Chair, Department of Gender and Women's Studies, CSUN, provided an overview of the office and the services they provide. She stated that her office serves all minority groups in California and a number of their clients come from different parts of the world. She also stated that if the request is approved the funds would aid in hosting the Twelfth Biennial Reception and Awards Fundraiser, "Phenomenal Women Awards" event, scheduled to be held on Saturday, October 22, 2016 at the Valley Performing Arts Center's The Grand Lobby, CSUN.

During a brief discussion regarding the CSUN's request for Donation Application agreed that there should be a process for reviewing request for Donation Application prior to them being placed on the agenda for Commission action.

After discussion, President Petrossian appointed Commissioners Cohen, Garcia and Lesser to the Ad-hoc Donation Review Committee. The Committee will be responsible for drafting procedures for reviewing all request for Donation Applications received, implementation of processes and for writing a letter which Commission Services staff will mail in response to request for donations.

Commissioner Olivia G. Rodriguez made a motion, seconded by Commissioner Imelda Padilla, to approve the CSUN grant request and to allocate the \$1,500 request from the President's Fund.

The motion failed by the following vote:

Ayes: 2 - Commissioner Imelda Padilla and Commissioner Olivia G. Rodriguez

Noes: 10 - President Alice S. Petrossian, Vice President Ana Maria Garcia, Treasurer Nancy Cohen Ph.D., Commissioner Carolyn Aoki-Hyatt, Commissioner Maria Calix, Commissioner Karriann Farrell Hinds, Commissioner Gerda Govine Ed.D., Commissioner Barbara Kappos LCSW, Commissioner Charlotte Lesser and Commissioner Becky A. Shevlin

Excused: 3 - Commissioner Dora de la Rosa,, Commissioner Reiko Duba and Commissioner Lindsay Louie

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

7. President's Report. (16-4359)

President Petrossian reported that the Executive committee met and discussed the process for reviewing the agenda of the monthly CW meetings.

8. Executive Committee Report. (16-4366)

President Petrossian reported that the Executive Committee met on August 15, 2016 and discussed the LACCW's 2016-17 Fiscal Year budget, the August 2016 Retreat and Agenda items for the monthly Commission meetings.

9. Staff Report. (16-4367)

Staff provided a demonstration of the LACCW's new website. Commissioners were encouraged to review the website contents, bios, photos etc. and then submit any update recommendations to staff and the Public Social Media Committee for review and appropriate action.

Staff also provided an update regarding the 2017 WOY luncheon. The Patina (caterer) has confirmed for March 13, 2017, however, we are still awaiting confirmation from the venue (Music Center).

Staff concluded by reporting that the Human Resources Department will be offering more online and instructor lead training sessions and that information will be forwarded to the Commission once the dates are announced.

10. Education Committee Report. (16-4360)

There was no report presented. The committee agreed to meet via teleconference on October 12, 2016 at 10:00 a.m.

11. Health Committee Report.

- Health Deputies letter (16-4361)

Commission Lesser reported that the health deputy letter had significant input and transformation. She also stated that she will be sending the completed form to the Commission via email for their input. She also reported that the Health Committee will be meeting immediately following the CW's September 12, 2016 regular meeting.

Attachments: [SUPPORTING DOCUMENT](#)

12. Public Relations and Social Media Committee Report. (16-4362)

Commissioner Govine reported that the committee discussed concerns regarding guidelines for the website. She requested that any county policies that are in place be sent to her.

Attachments: [SUPPORTING DOCUMENT](#)

13. Policy and Legislation Committee Report. (16-4363)

Commissioner Cohen reported that the Policy Committee met in August and they are discussing hosting a fundraising job fair in the spring of 2017 along with the Department of Human Resources. Additionally, the Committee is in the process of collecting the best practices and legislation policy regarding gender, women and girls.

14. Violence Against Women and Girls Committee Report (DV). (16-4365)

Commissioner Rodriguez reported that the Violence Against Women and Girls Committee met on September 29, 2016 and discussed domestic violence (DV) issues, housing for victims of DV, the Breakfast Briefing with the District Deputies and having a coordinated meeting with the Commission for Children and Families.

15. Women of the Year Committee Report for September 12, 2016.
- Review and update WOY Application
 - Sponsorship (16-3733)

Commissioner Garcia reported that the WOY Committee met on August 25, 2015. The 2017 WOY Luncheon will be held on Monday, March 13, 2017 at the Music Center. The Committee has reviewed and updated the sponsorship and Call for Nomination letters and will be reviewing the WOY Nomination application at their next meeting. She also asked that each Commissioner submit the names of at least two potential sponsors for the WOY luncheon.

III. PRESENTATIONS

16. Los Angeles County Commission for Women's presentation to Supervisor Don Knabe, Fourth District. (16-3894)

President Petrossian introduced and welcomed Honorable Supervisor Don Knabe and thanked him for accepting the Commission's invitation and for his years of support of the Commission.

Commissioner Lesser welcomed and thanked Supervisor Knabe for engaging and combating various issues that negatively impact women, such as human trafficking; she proceeded to highlight a number of his many accomplishments during his tenure as a member of the Los Angeles County Board of Supervisors, Fourth District; and his many contributions and his support of the Los Angeles County Commission for Women (LACCW).

Former Commissioner Bobbi Jean Tanberg, Fourth District, thanked Supervisor Knabe for all his support and for providing her with the opportunity to have served on the Commission.

Commissioner Rodriguez added that she is grateful and thankful for all the work that Supervisor Knabe has done for women, including his work with victims of domestic violence, human trafficking and with youth who have been victims of sex trafficking.

Supervisor Knabe thanked the Commission for inviting him and acknowledging his work. He applauded the work of the Commission and encouraged the Commissioners to keep up the outstanding work, as there are many areas and issues regarding women that can benefit from the work of the Commission.

The Commission expressed their gratitude to the Supervisor for support of the Commission and taking time out of his schedule to address the Commission.

17. Presentation on the creation and history of the Office of Women's Health and the services they provide to the people Los Angeles County.

- Dr. Rita Singhal, Office of Women's Health (16-3727)

This item was continued without discussion to the October 3, 2016 meeting.

Attachments: [SUPPORTING DOCUMENT](#)

IV. MISCELLANEOUS

Matters Not Posted

18. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-4368)

There were no matters presented for a future agenda.

Public Comment

19. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-4369)

Dr. Genevieve Clavreul addressed the Commission.

Adjournment

20. Adjournment for the meeting of Monday, September 12, 2016. (16-4370)

There being no further business, President Petrossian adjourned the meeting of September 12, 2016 at 12:05 p.m.